



## **Request for Proposal: Supporting and Expanding Campus AL\$ Projects**

Release date: February 13, 2015

Each CSU campus attending the AL\$ workshop may submit one proposal for funding to augment the resources they are using to implement their campus AL\$ program.

- Proposal due date: March 13, 2015
- Amount of funding: \$10K to \$20K per campus
- Funding will be distributed in early April for the start of your project this academic year and the funds will be used in 2015.

Basic requirements for funding your project are the following:\*

1. A designated campus AL\$ coordinator (name, dept, contact info)
2. List of campus partner organizations or departments with whom you will be collaborating to implement your project.
  - a. You will need at least two partner organizations on the project. Partners can include the library, bookstore, learning assistance center, faculty development center, academic technology department, and others.
  - b. Campus center for students with disabilities must be one of your partner organizations to coordinate access to AL\$ services for students with disabilities.
3. Project management process for leveraging campus resources and staff.
4. Communication plan – what are the top key messages for your campus.
5. Connection to existing campus priority(ies) such as the Graduation Initiative, Course Redesign, etc.
6. Showcasing faculty accomplishments and student savings at the year's end.
7. Description of how your project will increase adoption of no-cost and low cost course materials.

Special preference will be given to projects that include:

- a. Information literacy programs that build collaborations and capabilities for faculty and students using eReaders and digital course materials in teaching and learning
  - b. Rent Digital program and/or Academic Pub custom reader service
  - c. Open Educational Resources (e.g. [www.merlotx.org](http://www.merlotx.org) or [cool4ed.org](http://cool4ed.org))
  - d. Integration of library and OER services into the LMS
  - e. Sponsoring an AL\$ information day and a faculty recognition day on campus
8. Budget to define the amount of funds for each type of expense. People matter most. No equipment will be funded.
  9. Your project must provide data on the amount of money students saved through your AL\$ program. You will provide reports based on the AL\$ online reporting template on project progress on Dec 1, 2015, May 1, 2016, and a final summary of the year's activities including student savings by August 1, 2016.
  10. Your project proposal should be about 3 pages (max 5). Your proposal must be signed off by your Provost.

\* Campuses who have received an AL\$ grant last year may apply for a new grant to expand their campus AL\$ implementations. Your proposal will have to include an additional page summarizing the project and outcomes achieved or on target to achieve through last year's project. Your proposal for your "new" project still needs to address the basic requirements listed above.

We will be happy to review your proposal before the due date to help ensure the success of your proposal.

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