



Request for Proposal Establishing or Expanding Campus AL\$ Projects

Release date: March 15, 2016

Each CSU campus may submit one proposal for funding to augment the resources they are using to implement their campus AL\$ program.

- Proposal due date: April 1, 2016
- Amount of funding: Up to \$20K per campus
- Funding will be distributed in early May for implementation in fall 2016 and spring 2017.

Use the **AL\$ Project Planning & Reporting Template** to include the following items:*

Overview

- An overview of the AL\$ initiative's objectives, challenges, potential measures of success, and existing campus priority(ies) such as the Graduation Initiative, Course Redesign with Technology, High Impact Practices, etc. Please include a summary of the project and outcomes achieved in the past year or if the project is on target to achieve its projected milestones/goals.

Project Team

- A designated campus AL\$ coordinator(s).
- A list of campus partner organizations or departments with whom you will be collaborating to implement your project.
 - You will need at least two partner organizations, for example, the library, bookstore, learning assistance center, faculty development center, academic technology department, and/or others.
 - The campus center for students with disabilities must be one of your partner organizations to coordinate access to AL\$ services for students with disabilities.

Marketing & Communications

- Include a marketing and communication plan considering campus stakeholders and potential activities/outreach for the awareness, discovery, and adoption of low/no cost materials. Include showcasing faculty accomplishments and student savings at the year's end.

- Special preference will be given to projects that include two or more of the following:
 - [Information literacy programs](#) that build collaborations and capabilities for faculty and students using eReaders and digital course materials in teaching and learning.
 - The [CSU Rent Digital program](#) and/or [custom publishing services](#). (i.e. XanEdu & Softchalk)
 - The adoption of Open Educational Resources. (e.g. <http://www.cool4ed.org>)
 - The Integration of library and OER services into the LMS. Example: [CSUDH](#) & [SJSU](#)
 - [Faculty showcases](#) or [videos](#) of [faculty](#) and/or [students](#).
 - Participation on the AL\$ Listserv (pending), webinars and the [AL\\$ Community](#).
 - A student survey with standardized question set and/or participating in the AL\$ research study (pending).
 - An AL\$ information day and a faculty recognition day on campus. (required)

Technologies, Facilities, Policies, Resources

- Include a plan for leveraging campus resources and staff.
 - Provide an estimated budget to define the amount of funds for each type of expense.
- People matter most. No equipment will be funded.

Reporting Savings

- Your project must provide data on the amount of money students saved through your AL\$ program. Course/sections and student savings' reports based on the AL\$ Reporting Savings template are requested by Dec 1, 2016 (end of fall semester) and June 1, 2017 (end of spring semester).

* Campuses who received an AL\$ grant last year may apply for a new grant to expand their campus AL\$ implementations. Your proposal for your "new" project still needs to address the basic requirements listed above.

Your proposal submission should utilize the **AL\$ Project Planning & Reporting Template** and include a brief cover letter signed by the Provost.

We will be happy to review your proposal before the due date.

Submit questions, proposal, and reports to:

Leslie Kennedy, lkennedy@calstate.edu or (562) 833-7764